



## **MEETING MINUTES: Chandler Christian School PTF – Officer Meeting**

**Date:** 10/5/2010

**Time:** 5:30pm-7:00pm

**Location:** Chandler Christian School, Room B2/3

**Meeting Called to Order By:** PTF President, Tracie Munson

**Attendance:** 4 parents and staff

---

Meeting called to order by Tracy Munson at 5:47pm

Opening prayer by Trent Ainsworth

Time for officer meetings

- 6:30 preferred for Ann
- Officer meetings will be at 6:30 (general mtgs still at 5:30)
- Nov 2 @ 5:30pm
- No mtg in Dec
- Jan 4 is off @ 6:30pm
- Feb 1 is general @ 5:30pm
- Mar 1 is off @ 6:30pm
- Apr 5 is general, officer nominations @ 5:30pm
- May 3 is general, officer elections @ 5:30pm

Teacher dinners for parent/teacher conferences

- Thur Oct 21<sup>st</sup> 4:30-6:30
- Suggestion originally made for spaghetti dinner
- Salad bar will be done, with chicken and random toppings, rolls, etc
- Email needs to be sent out requesting parent food donations
- Checklist will be made so teachers can order their salad fixings
  - Tracie compiled checklist with input
- Tracie, Trent, LeeAnne will deliver salad orders
- 2 delivery times
  - 4:35pm, 5pm
- Tracie will pick up everything when her conference is done at 6:30pm
- Tracie suggested PTF just pay for it all rather than ask for parental volunteers
  - Motion made, seconded. Passed.

Stacie Warner

- Attends C1CotN
- Putting on Joy of Halloween 2010 fall festival at the church
- She's looking for PTF volunteers
- On the 31<sup>st</sup> 5pm-9pm
- PTF can attempt to collect candy via parental donations
  - Candy
  - Small prizes
- Box will be made available by the church put in the church/school foyer
- Due date for donations is Fri Oct 29

## Florindino's

- Oct 19 4pm-8pm
- LeeAnn will create flyer for families as a reminder which will be handed in at Florindino's
  - Make note saying "Please bring this in!"
  - Every student will receive a flyer, vs. 1 per family like last year.
- Teachers not required, but if they say they're coming, we advertise it because we get more students coming in.
- Email, sticker, and flyer reminders will be sent out

## Family Fun events

- Oct29 is family game night
  - Cheron will help plan it
  - 5:30pm-8pm
  - Help will be needed with setup, tear-down
  - Doesn't have to be just games, could do movie & popcorn too
  - After discussion, decided to cancel it due to Halloween weekend and Adopt-a-cop in Nov
- Adopt-a-cop Thur Nov 18, 5:30-8pm
  - There will be a tribute to fallen officers
  - Estimating 200 people
  - Christy Blackwell's family has offered to sponsor the food
  - PTF will obtain the food, paper products, dessert, etc
- Parent night out in Dec
  - Cheron will lead this
  - Pastor Ben could help by partnering with his youth group
    - Labor
    - Watching the kids
  - PTF will provide advertising with school and church, and necessary monies for snacks/movies

## PTO Manager

- Constant Contact software has been free in the past, but no longer
- Freebie runs out end of Oct
- Will start charging \$15/mon just for the email capabilities, + \$10/mon for event planning
- LeeAnne doesn't think she'll use these, so we'll let the subscription lapse
- LeeAnne will use Groupvine, the new partner with PTF Manager
- Groupvine is free

## Birthday cards for teachers

- We'll get on top of this
- Suggestion made to add teacher's birthdays to calendar
- Missed 1 birthday

## PTF website

- Contact lists need to be updated
- Current officers need to update bios if they have not done that

## Updates to last meetings minutes

- Trent needs to make updates from last month's suggestions
- Send these to LeeAnne so she can post these

PTF improvement fund

- Tracie made suggestion to give school/church \$1000 for seating/aesthetics improvements
- Kristi made suggestion of getting visualizer overhead projectors for the teachers
- Motion made for the \$1000 courtyard money
  - Seconded. Passed.
  - Tracie will take suggestion to Ruth.

Closing prayer by Kristi Richmond

Meeting adjourned at 7:15pm

Minutes by Trent Ainsworth